



December 31, 2018

Re: ARTISTS REMEMBERED EXHIBIT CALL FOR ART  
February 1-27, 2019  
Las Vegas Arts Council Gallery 140  
Works by Las Vegas area artists who have not exhibited here in the last 5  
years or more.

## **CALLING ALL ART OWNERS**

Do you own a piece of art by a favorite Las Vegas area artist who may not be remembered today by most people living here? Gallery 140 wants to introduce Las Vegas to some of its forgotten artists during a show in February.

All you have to do is send us a photo of the work you would like today's art lovers to see, along with a brief statement telling what you know of the artist's life, work, and time in the Las Vegas area. Include your name and contact information and the approximate size of the art you want to show. Do this by January 19, and we will contact you to learn more about your piece.

Artists can be living or dead, but their work should not have been shown in Las Vegas for at least five years. Paintings and Drawings should be framed and ready for display. We also seek fiber arts and sculpture that will fit through our doors.

Send your proposal to Las Vegas Arts Council, Box 2603, Las Vegas, NM 87701; drop it off at the gallery Tuesday-Saturday, between 1-4 pm; or email it to us at [LVAC@LasVegasArtsCouncil.org](mailto:LVAC@LasVegasArtsCouncil.org). Please include "Artists Remembered" in the subject line.

The memorandum of understanding between owners and the gallery is attached.

We will notify you by January 25 whether your work of art is accepted for the exhibit.

Susie Tsyitee, Executive Director  
Las Vegas Arts Council Gallery 140

# Memorandum of Understanding for Art Owners with Works in the February 2019 LVAC Exhibit

Please print out, answer questions, and initial statements.

The Las Vegas Arts Council (LVAC) has selected a work from your private collection for showing in the February 2019 show at Gallery 140, 140 Bridge Street, Las Vegas, NM.

Name of Work (if named): \_\_\_\_\_

Description: \_\_\_\_\_

Artist: \_\_\_\_\_

Medium: \_\_\_\_\_

Size: \_\_\_\_\_

Art owner agrees:

## Mandatory

1. That the work submitted for display is the property of the owner and, to the best of the owner's knowledge, is an original creation of the artist named. \_\_\_\_\_
2. That work by this artist has not, to the best of the owner's knowledge been exhibited in Las Vegas in the past five years. \_\_\_\_\_
3. That the owner wishes \_\_\_\_\_ or does not wish \_\_\_\_\_ to remain anonymous in all publicity and labeling the work at the show. \_\_\_\_\_
4. To be or become a member of LVAC (\$25 fee) prior to installation of the show. \_\_\_\_\_
5. To fill in all blanks on this MOU, sign it, and give it to LVAC prior to installation of the show. \_\_\_\_\_
6. To bring the work of art to the gallery during operating hours by January 29. (Tuesday-Saturday 1 to 4 pm) or arrange by January 24 for LVAC to pick up the work.
7. To remove the work from Gallery 140 by COB February 28. \_\_\_\_\_
8. To provide LVAC by email a brief statement telling what you know of the artist's life, work, and time in the Las Vegas area (lvac@lasvegasartscouncil.org).
9. To accept that LVAC is unable to assume responsibility for damage to or theft of the work of art and does not maintain insurance against such losses.

## Optional

10. To provide a digital photograph of the work of art to LVAC at lvac@lasvegasartscouncil.org in JPEG or PNG format. \_\_\_\_\_

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11. To staff the gallery on \_\_\_\_\_ days during the run of the show. \_\_\_\_\_

Days Hours Available
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12. To authorize the gallery to offer the work for sale for \$\_\_\_\_\_. The Gallery would pass the offer on to the owner (anonymously if preferred in item 3.) This would be a private sale between the owner and the buyer, with taxes and shipping to be handled by the owner. Sale would be subject to a 15% commission to be paid by the owner to LVAC. \_\_\_\_\_

13. To publicize the show through his/her own mailing lists, social media, and word of mouth.

\_\_\_\_\_

## LVAC

- Carries insurance on events in the building that covers attendees only, not those coordinating or participating in the show.
- Will publicize the show on LVACs Community Calendar, Website and Facebook page, and member email; by giving to the city “ambassador;” and by print media and radio.
- Will take measures to protect the anonymity of the owner, except for holding a private reception to which the owners will be invited.

## LVAC does NOT

- Carry insurance on art work. That is the responsibility of the artist.
- Handle packing or shipping of works of art.
- Assume responsibility for any purchase payments kept in the gallery.

## Additionally

- **LVAC retains the rights to use credited images of your work in advertising, promotions, and archives.**
- **Work left in the building after scheduled tear down will be considered the property of LVAC.**

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## Signatures

Art Owner	LVAC
Printed Name: _____	Printed Name: _____
Signature: _____ Date: _____	Signature: _____ Date _____
Phone, Text, or Email: _____	Address: _____ _____
	Phone, Text, or Email: _____

Additions to MOU